

DS-160 Guide to Saving and Continuing a Saved Application

This guide is intended to help applicants with the on-line DS-160 application. This guide will not help one in getting a visa and is intended for people having technical difficulties only.

Before beginning the application make sure to read carefully all of the instructions laid out on the "Visas to the United States" section of the website.

****Important**** Please make sure that all information is filled out correctly. Applicants must put their entire names, be careful not to mix surnames, first names and middle names. Passport numbers should not have any spaces between them. Example: AB 00490 should be AB00490.

HOW TO SAVE YOUR APPLICATION:

1. At the bottom of each page of the application there is a red button in the middle marked Save. Click save and WAIT until the next screen appears.
2. Click "Save application to File," and wait.
3. When the file download window pops up, click SAVE
4. Choose a place to save your file. Please save in a folder that will be easy for you to find. Pay attention to the name of the file because you must remember it later!
5. Click Save
6. Click Close and the next pop up window.
7. Click continue application on the Save Confirmation screen
8. You will return to your last screen, simply scroll down and click the red Next button.
9. Save often!

HOW TO UPLOAD AN APPLICATION THAT YOU SAVED:

- 1.) Log back onto the DS-160 application through the "visas to the US" page.
- 2.) Click Start Application
- 3.) Select the Location (Lilongwe, Malawi)
- 4.) Scroll down to "Upload a Previous Application"
- 5.) On the next screen click the browse button where it says "file path."
- 6.) Find the file that you saved previously. The name of the file usually starts with CEAC...then a number. Click on the file then click open.
- 7.) Enter the first 5 letters of your surname and the year of your birth then click Upload Data.
- 8.) Your application will upload and you may click the Next button until you arrive at the page in which you saved at.